

STOKESLEY PROBUS CLUB

Committee Minutes for 2022 - 2023

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Committee Minutes for 2022 - 2023

Minutes of Committee Meeting held on 21/03/2023

Minutes

The Chairman welcomed Committee Members

1. Apologies

Keith Burton, Keith Bell

2. Minutes of Committee Meeting 17th January 2023

Minutes accepted as a true record of proceedings.

3. Matters arising.

Changes to Constitution Item 6 below (full discussion in Members Meeting).
All other issues on Agenda.

4. Committee Issues

No Committee Members' tenures are due to expire this year. In readiness for the upcoming AGM, all confirmed they were not intending to step down anytime soon.

5. List of Members

The Chairman issued updated list of members - currently, 41 Members.
No comments - accepted by all.

6. Constitution

Numerous changes are proposed, mostly tidying up, and for consistency.
In addition, there are several minor tweaks regarding:

Recording of activities

Proposal of new members – requirement for seconder deleted, but
Committee oversight

Fun draws – improvement to spending accountability via Treasurer

Insurance provisions – necessity for insurance under review

Dissolution of Club – now to be initially a committee proposal to be put to
Members.

A 21-day notice period is required for changes. These will be formally
proposed in time to be put to a vote at the AGM. In the meantime, the
Chairman will circulate proposed revised wording to Committee Members
for vetting.

7. Committee Reports

Treasurer: See Item 8 below – Budget Report

Secretary: Nothing to report this month.

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Website Manager: The website is up to date. Domain licence issue resolved. Fee paid.

Speaker Finder: 2022/2023: Programme completed – and in budget. Programme for 2023/2024 now planned – with budget target of £360.

8. Budget Report for 2022-2023 and 2023-2024 (Chris Lee)

Annual accounts prepared. Finances just bordering on breaking even. Due to dwindling membership and rising costs, it is likely that the annual subscription may need to rise to £30 (based on minimum membership of 40).

Insurance: the current policy provides much irrelevant cover - therefore, under review.

Necessity for insurance in question. Also, to check with SPIOTA who have revised insurance to suit volunteer organisation.

Increase of Chairman's budget from £240 to £275 proposed. It is noted that the Chairman spends more than this, and meets the cost from his own pocket.

9. Membership List

The Chairman issued updated List of Members. Currently, 41 Members. No comments - accepted by all.

10. AOB

Chairman's emails to Committee Members now to be cc, not bcc

11. Next Committee Meeting

Tuesday 16th May 2023 at 9.00am.

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Minutes of Committee Meeting held on 17/01/2023

Minutes

The Chairman welcomed Committee Members and wished them a Happy New Year

1. Present:

Keith Waller; Chris Lee; Bob Scott; David Chalk; Keith Bell and Derek Whiting

2. Apologies:

Kevin Clifford, John Edwards, Keith Burton and Graham Howard

3. Minutes of Last Meeting

Meeting held on Tues. 15 November 2022 had been read and approved

4. Matters arising

There were no matters arising

5. Committee Reports:

Treasurer: Chris Lee commented that the Club was just about breaking even but pointed out that a reduced membership could have an adverse effect on the subscription rate. This matter will be an agenda item for the next meeting.

Club liability insurance was also discussed but all Committee Members agreed that it would be a brave decision not to renew it

Secretary: John Edwards – apologies

Speaker Finder: Bob Scott advised that two speakers had cancelled for various reasons but it was hoped to rebook them at a later date. David Chalk asked if he could add those talks already booked to the website. BS agreed to do that.

Website Manager: David Chalk raised the issues surrounding the costs of the website domain name licence and website and said he would confirm costs and report back.

6. Speaker Budget for 2023 – 2024

This item was discussed in some detail, the result of which was a proposal to raise the budget to £400 per annum. The Committee approved the decision to take it to Members at the March meeting.

7. Membership List

The Committee approved the posting of the membership list

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8. Member Lunches

Wed. 8 February 2023 at The Mill, Stokesley;

Thurs 4 May 2023 TBA

Wed. 2 August 2023 Cross Keys, Middlesbrough Rd

Tues 31 August 2023 TBA

9. Trips:

The list of nine 9 proposed venues were to be put to Members with results to be collated by KW and CL to produce a shortlist

10. AOB

None

11. Next Committee Meeting

21 March 2023

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Minutes of Committee Meeting held on 15/11/2022

Minutes

1. Apologies:

Keith Burton, Kevin Clifford

2. Minutes of Last Meeting held 16 August 2022

Minutes accepted as a true record of proceedings.

3. Matters arising.

None

4. Committee Issues

Committee photograph issued. Thanks to Derek Whiting for arranging. The Chairman issued updated List of Members. (Currently 37)

AGM is in April – no elections are due as no tenures are ending - unless anyone steps down.

5. Committee Reports

Treasurer: Nothing to report this month.

Secretary: Nothing to report this month.

Website Manager: The website is up to date pending upload of latest Committee photograph.

Speaker Finder: 2023/2024 programme in progress. Five speakers already lined up with remaining slots being researched. Any suggestions always welcome.

6. Christmas Lunch

The Wainstones Hotel, Great Broughton, Tuesday 13th December 2022. So far 14 Members and nine guests are booked. Hopefully, more will sign up at the Members' Meeting later this morning.

7. Members' Lunches

Most recent: Tues.25 Oct. 2022 at The Bay Horse, Great Broughton. Enjoyed by all. However, the Treasurer raised an issue that arose at The Bay Horse, when cost of drinks was put on a collective tab. The tip and fun draw money of

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£23 plus a contribution from a small number of members still present was used to pay this bill resulting in no tip for venue. In future, venue will be advised to charge Members individually for their respective drinks.

Four dates have been set for 2023, which will be announced during Members' Meeting. Venues yet to be decided.

8. Membership
The Chairman issued updated List of Members. (Currently 38 Members)
No comments - accepted by all.
9. Trips
Ideas for eight trips to be presented to members for consideration.
10. AOB:
No matters raised.
11. Next Meeting
Tuesday 17 January 2023 at 9.00am.

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Minutes of Committee Meeting held on 16/08/2022

Minutes

1. Apologies:
Keith Burton.
2. Minutes of last Meeting (Held Tuesday 17th May 2022)
Minutes accepted as a true record of proceedings.
3. Matters arising.
None
4. Committee Reports
Treasurer: All up to date, nothing specific to report.
Secretary: Nothing to report this month.
Website Manager: The website is up to date pending 2022 AGM minutes. Website domain still registered with Stephan Barnes. To be updated and password reset.
Speaker Finder: Bob Scott, newly appointed to the role, was welcomed to meeting. Problem regarding finding suitable laptop for speakers' presentations was raised. Provision of new laptop discussed before but with only 11 uses a year the cost is not justified.
5. Members' Lunch
Held on Thursday 28th July 2022 at The Fox Covert.
Good food, reasonably priced, and enjoyed by all 14 attendees (3 apologies).
Next lunch on 25th August 2022 – venue to be decided.
6. List of Members
The Chairman issued updated List of Members
Currently, 38 Members.
No comments - accepted by all.
7. Trips
There are 4 tickets available for the trip to Eskdale Theatre to see "All Lies" on 25th August 2022 (four booked have dropped out).
The Treasurer raised concern about the financial risk of organising trips. For example, the visit to Ushaw College faced potential loss of £120 until the Chairman used his charm to obtain a £70 refund.
It was suggested that a tougher line be taken and Members should take

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responsibility for commitments made. A larger deposit and forfeiture for late drop out to be introduced.

In addition, coach costs are rising and indicative number of attendees required early to price the appropriate size bus as this has significant impact on overall cost per person.

To add further difficulty, the popularity of trips has been dropping.

Costs for each trip will be self-contained and isolated from Club Funds. The Treasurer will keep profit/loss account over year to monitor trip financing.

All agreed that a more disciplined approach to be taken and the reasons for this explained to Members.

8. AOB

Committee photograph kindly taken by the guest speaker, Phil Roser.
No other matters raised.

9. Next Committee Meeting:

Tuesday 15th November 2022 at 9.00am.

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Minutes of Committee Meeting held on 17/05/2022

Minutes

1. Apologies

Bob Scott

2. Minutes of last meeting

Minutes held on Tuesday 15 March 2022 were accepted

3. Matters arising

The question of women members was raised. This has been discussed twice in the past and rejected both times. It was considered that this situation had not changed, therefore the matter should remain dormant.

4. Committee Issues

Committee roles:

In 2013, tenures were introduced, and "Ordinary Member" changed to "General Member". Also, Vice-Chair was dropped, and Membership Secretary's role added to that of Treasurer. No current change to this situation was considered necessary.

To encourage participation the introduction of temporary member is to be considered further.

To increase Membership of the Club, merging with other groups was discussed but due to the problems this might raise (different club goals, etc) it was decided not to meddle.

5. Committee Reports

Treasurer: Subscriptions mostly now paid.

Speaker Finder: KB unable to pass full contact details to incoming Bob Scott because of computer problem.

Website Manager: Website up to date.

Secretary: No activity to report.

6. Venue for Club

Due to cost of hiring the Town Hall the issue of re-locating was discussed. Several alternative venues were discussed but it was unanimously agreed that we should continue using the Town Hall. If this meant increasing subscriptions it was felt that the Membership would be in agreement. (Note: Town Hall hire cost for meetings is £440.)

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7. Membership List

Updated and issued by Chairman prior to meeting.

8. Members' Lunch

Lunch was held at the Jet Miners on 27th April 2022, and attended by 15 people. Lunch enjoyed by all.

9. Trips

All proposed venues dropped due to lack of interest apart from:

- Ushaw College on 9th June 2022: 21 booked, cost £30.
- Glaisdale / Esk Valley Theatre on 25th August 2022. Cost approximately £65pp. 23 people currently booked,

10. Dates Schedule

Schedule updated and issued by Chairman.

11. AOB

No issue raised.

12. Next Committee Meeting

16th August 2022.